

THOMAS GRAY PRIMARY SCHOOL

Resources Committee

Name of Committee: Resources Committee

Number of Governors: Minimum of 3 Governors

Quorum: 3 Governors (including Headteacher)

The Committee will meet at least once a term and provide minutes of the meetings for distribution to all Governors prior to the next full meeting of the Governing Body. The Governing Body/Committee will appoint a Chair and a Clerk. The Committee may also co-opt up to two non-voting members with financial/audit skills as appropriate.

Functions:

To approve the budget for the year.

To assist the Headteacher in monitoring the budget during the course of the year.

To approve/review delegated duties.

In consultation with the Headteacher to vire monies up to £10,000.

To ensure that the school complies with the legal requirements of Fair Funding and Financial Regulations.

To ensure compliance with principles of best value.

To arrange the auditing of non-public funds

To approve contracts over the value of £10,000

To liaise with the Authority.

To recommend a charging policy to the full Governing Body and to oversee its implementation.

To consider/deal with premises related matters when finance is involved.

To carry out other finance related tasks as delegated by the full Governing Body.

To develop, review and oversee the implementation of the Governing Body's personnel policies, to include making recommendations to the Full Governing Body on:

Adoption of procedure for discipline, competency and grievance matters

*Appointments and dismissal policies, including a mechanism for convening panels for the appointment of Head and Deputy Head Teachers and leadership group

**Whole school pay policy ensuring annual review of salaries

Complaints policy and procedure

Performance management policy

Equal Opportunities ensuring that all personnel matters are conducted in compliance with this policy.

Merton House Bootle L20 3JA

Tel. no's: 0151 934 3331 and 3341